

Getting started with the Follett Cordless Scanner



Overview

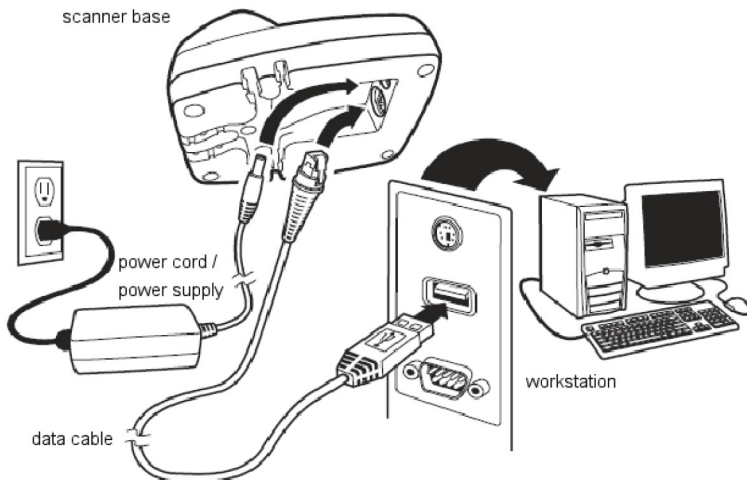
The Follett Cordless Scanner is a one-dimensional image scanner that communicates directly using a Bluetooth® device. The Follett Cordless Scanner is optimized with *proprietary* Follett firmware that allows you to collect barcode scans for many circulation, inventory, and collection and patron maintenance tasks.

This document guides you through setting up and charging your scanner and communicating with your workstation.

Setting up the Follett Cordless Scanner

Make sure you received everything on the enclosed packing list.

Unpack the scanner, base, power cord, and data cable from the box and assemble the scanner.



1. Connect the power supply to the base.
2. Connect the power cord to the power supply and plug it into an outlet.
3. Turn off your workstation.
4. Connect the data cable to the base and to the USB port of your workstation.

Getting Started with the Follett Cordless Scanner

5. Place the scanner in the base. The scanner will automatically link to the base and begin charging.

The green LED light on the base flashes to indicate the scanners battery is charging.

6. Turn on your workstation.

The base provides the link between the cordless scanner and your workstation. **Important:** The base charges the battery **only** when the power supply is plugged into an outlet.

Charging the cordless scanner

Important: Make sure the scanner is fully charged before each use.

This table provides the LED charge statuses on the cordless scanner base:

If the scanner is ...	Then the GREEN LED on the base...
80%-100% charged	is continuously on
30% - 80% charged	slowly flashes
less than 30% charged	quickly flashes

Linking the scanner to the base

When newly shipped or defaulted to factory settings, the base and the scanner are not linked. Once the scanner is resting in the base, it automatically links to the base. Both devices emit a single beep when their radios link together.

To determine if your cordless system is set up correctly, scan a sample barcode. If the scanner emits a single beep and the green LED light flashes, the scanner has successfully linked to the base.

This table provides the scanner base LED statuses:

If the system is ...	Then the RED LED on the base...
power on/idle mode	is on
power on/diagnostic error mode	flashes
receiving data (base only)	flashes for short multiple pulses while transferring data

Getting Started with the Follett Cordless Scanner

Using the Follett Cordless Scanner

As you use the cordless scanner, the successful reading and transmitting of the scanned barcode is evident when the scanner issues a beep and flashes a green LED.

Keeping the scanner in range

Important When the cordless scanner is out of range the items scanned are **not** saved. That is why it is important that when you are using the scanner you make sure the LED status is *in range*.

This table provides the cordless scanner status for in range and out of range:

If the scanner is ...	Then the scanner...
Out of range	<i>issues three beeps</i> and the LED flashes red
In range	<i>issues a short beep</i> and the LED indicator flashes green once
Low battery	<i>Issues a red flashing LED</i>

Battery recommendations

The battery is designed to charge while the scanner is positioned in the base. Leave the scanner in the base when it is not in use.

- The battery is a lithium ion cell. There is no need to perform any charge/discharge conditioning on this cell type battery.
- Keep the base connected to power at all times.
- Although your battery can be recharged many times, it will eventually be unchargeable. Replace it after the battery is unable to hold an adequate charge.

CAUTION RISK OF EXPLOSION IF BATTERY IS REPLACED BY AN INCORRECT TYPE. A qualified recycler or hazardous materials handler should dispose of the battery. Do not incinerate the battery or dispose of the battery with general waste materials.

Getting Started with the Follett Cordless Scanner

Changing the battery

1. Remove the screw on the end cap of the scanner.
2. Remove the battery from the handle.
3. Insert the replacement battery.
4. Replace end cap and tighten the screw on the end cap of the scanner.

